Welcome to Your CPIC Maintenance Course

Introductions

1. Name

2. Where you work

3. Job responsibilities

4. CPIC experience

5. Course expectation

6. Something about yourself that we wouldn't know just by looking at you

What is the Canadian Police Information Centre?

Located in Ottawa, it is the central police database where Canada's law enforcement agencies can access information on a number of matters. It is Canada's only national law enforcement networking computer system ensuring police officers all across the country can access the same information.

CMC - Objectives

Become efficient in the use of the CPIC system to perform maintenance transactions on all CPIC records

- Correctly **add** a record
- **Modify** an existing record
- Place a **locate** and **unlocate** on a record
- **Remove** a record from CPIC
- **Cross reference** records
- **Transfer** Person records
- **Merge** two Cores which exist for the same person

Objectives Con't

- Understand dissemination of information and security of the system

- Become skilled in the use of the CPIC User Manual

- Perform proper processing of validation/purge lists

All CPIC transactions must be for a ligitimate investigative purpose

NOT FOR PERSONAL USE !!!