



PERSONNEL ORDER 2015-208

**SUBJECT: Sergeant Position, Protection Services Unit (Temporary)
Northeast Avalon Region**

APPLICATION CALL:

Applications are invited from Sergeants to fill a temporary Sergeant position within the Protection Services Unit, Criminal Investigation Division (CID), Northeast Avalon Region. This position will be filled in accordance with Article 28.01 (b) of the Collective Agreement. (This is an operational position and the successful candidate must be able to complete all modules of the Use of Force Continuum).

Applicants must understand that this position may require extensive travel and a requirement to work flexible hours.

"The Royal Newfoundland Constabulary is an equal opportunity Employer"

GENERAL DESCRIPTION:

The Protective Services Unit will work within the Intelligence and Organized Crime Unit of the CID. The mandate of Protective Services is: to provide close protection services for the Premier of Newfoundland and Labrador and other designated dignitaries. Specific close protection roles include bodyguard, security driver, and advance security/liaison officer; additionally, to gather intelligence on persons and groups of interest, demonstrations and any other matter that could potentially cause direct or indirect harm to the Premier or the Office of the Premier or to any other elected Government Official. Successful applicant will be asked to research and provide input on various policy and procedure that is applicable to Protective Services.

SUMMARY OF DUTIES:

- Close protection security for the Premier of Newfoundland and Labrador, and at the request of the Chief of Police or designate, provide and coordinate protective services to visiting Premiers or dignitaries, or assist visiting Protective Details as necessary; and, liaise with and assist RCMP B division VIP section as required;
- Conduct intelligence investigations and prepare threat assessments on persons and groups of interest, demonstrations and any other matter that could potentially cause direct or indirect harm to the Premier or the Office of the Premier;
- Prepare and execute operational plans for events and travel; including thorough threat assessments that will be completed in accordance with the intelligence led policing model;
- Recommend security level for escorts and, identify and coordinate resource and personnel needs for all escorts;
- Liaise and converse with other government officials and police agencies in relation to Protective Services operational requirements;

- Prepare and provide security briefings and presentations to members and dignitary staff where deemed appropriate.

DESIRED ATTRIBUTES:

- Has completed a Dignitary/VIP Protection Course or equivalent.
- Knowledge and experience of police protective services and close protection duties.
- Knowledge and experience of intelligence investigations, the intelligence process, threat assessments and applicable operational plans.
- Have demonstrated leadership ability
- Have demonstrated an ability to work in a team orientated environment
- Be a self-starter, highly motivated to achieve results and have demonstrated this throughout their career
- Have an exemplary service record and history of good attendance
- Be in Good physical and medical condition
- Possess mediation, conflict resolution and problem solving skills
- Possess oral and written communication skills
- Demonstrate a high level of discipline
- Have strong organizational skills

APPLICATION DOCUMENTS:

Applicants are required to submit the following documentation;

1. RNC Form 143 (revision date: 2011-03-24) signed at all supervisory levels up to and including the Divisional Commander (Superintendent). **All supported documentation must be affixed to Form 143 at time of signing by a supervisor.**
2. Resume
3. Statement of Suitability: Describing their suitability for this position in the following areas:
 - a. Skills;
 - b. Ability;
 - c. Qualifications;
 - d. Training; and
 - e. Merit

SELECTION PROCESS:

Applicants will be screened based on a review of submitted documentation and in accordance with Article 28.01(b) of the Collective Agreement.

The selection board can review personnel files and can contact Supervisors, Platoon, Section and Divisional Commanders or any other references as deemed appropriate to determine if candidates are suitable for the advertised position. A selection interview may be held following the initial review.

Applicants are advised of the following:

1. The duration of this assignment is subject to the discretion of the Chief of Police.
2. That the Chief of Police reserves the right to make lateral transfers in accordance with Article 28.04 of the Collective Agreement.

Applications and all required documentation should be forwarded to the Office of the Chief of Police by **5:00 p.m., Wednesday, July 8, 2015.**

Original signed by

Alban G. Singleton, M.O.M.
Deputy Chief of Police
Criminal Operations

Distribution: All Divisions
Personnel Order: 2015-208
Date: June 23, 2015