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## PERSONNEL ORDER 2013-102

**SUBJECT: Sergeant Vacancy (Temporary)  
Protective Services - Intelligence and Organized Crime  
Northeast Avalon Region**

Applications are invited from Constables in the current Sergeants Promotional Pool to fill a temporary assignment with Protective Services, Northeast Avalon Region. (This is an operational position and the successful candidate must be able to complete all modules of the Use of Force Continuum).

### GENERAL DESCRIPTION:

The Protective Services Unit will work within the Intelligence and Organized Crime Unit of the CID. This NCO will supervise the members assigned to Protective Services in a joint forces environment. The mandate of Protective Services is: to provide close protection services for the Premier of Newfoundland and Labrador and other designated dignitaries. Specific close protection roles include bodyguard, security driver, and advance security/liason officer; additionally, to gather intelligence on persons and groups of interest, demonstrations and any other matter that could potentially cause direct or indirect harm to the Premier or the Office of the Premier or to any other elected Government Official. Successful applicant will be asked to research and provide input on various policy and procedure that is applicable to Protective Services.

Applicants understand this position additionally requires significant travel and time commitments.

### SUMMARY OF DUTIES:

- Close protection security for the Premier of Newfoundland and Labrador, and at the request of the Chief of Police or designate, provide and coordinate protective services to visiting Premiers or dignitaries, or assist visiting Protective Details as necessary; and, liaise with and assist RCMP B division VIP section as required.

- Conduct intelligence investigations and prepare threat assessments on persons and groups of interest, demonstrations and any other matter that could potentially cause direct or indirect harm to the Premier or the Office of the Premier;
- Prepare and execute operational plans for events and travel; including thorough threat assessments that will be completed in accordance with the intelligence led policing model;
- Recommend security level for escorts and, identify and coordinate resource and personnel needs for all escorts;
- Liaise and converse with other government officials and police agencies in relation to Protective Services operational requirements;
- Prepare and submit member attendance, monitor and prepare unit scheduling;
- Prepare and submit quarterly reports for Protective Services;
- Provide orientation training and presentations to newly assigned members and any special protection details for visiting dignitaries.
- Prepare and provide security briefings and presentations to members and dignitary staff where deemed appropriate.

**DESIRED ATTRIBUTES:**

- Knowledge and experience of police protective services and close protection duties.
- Knowledge and experience of intelligence investigations, the intelligence process, threat assessments and applicable operational plans.
- Have demonstrated leadership ability, and aptitude to work in a team orientated joint forces environment.
- Be a self-starter, highly motivated to achieve results and have demonstrated this throughout their career.
- Be in good physical and medical condition – Ability to complete the PARE and a 2.4km run within 12 minutes.
- Possess mediation, conflict resolution and problem solving skills.
- Knowledge and experience with written and oral presentations.
- Possess oral and written communication skills.

**APPLICATION DOCUMENTS:**

Applicants are required to submit the following documentation;

1. RNC Form 143 (revision date: 2011-03-24)
2. Resume
3. Training Records
4. Statement of Suitability: Describing their suitability for this position.

**SELECTION PROCESS:**

Applicants will be screened based on a review of submitted documentation.

The Selection Board can review personnel files and can contact Supervisors, Platoon and Divisional Commanders or any other references as deemed appropriate to determine if candidates are suitable for the advertised position. A selection interview may be held following the initial review.

Applications and all required documentation should be forwarded to the Office of the Chief of Police by noon April 30<sup>th</sup>, 2013.

*Original signed by:*

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**William J. Janes**  
Deputy Chief of Police  
Criminal Operations

Distribution: All Divisions  
Personnel Order # 2013-102  
Date: April 8, 2013